



## LONG BRANCH ENVIRONMENTAL COMMISSION

### MEETING MINUTES

July 13, 2009

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The Regular Workshop meeting of the Long Branch Environmental Commission of July 13, 2009 came to order at 6:10 PM in the City Hall Caucus Room, 344 Broadway, Long Branch, NJ, having been duly noticed in accordance with the Open Public Meeting Act.

#### 1. ROLL CALL

NOTE: All members present were appointed by the Mayor and duly sworn in before commencement of this first Environmental Commission Meeting.

**MEMBERS PRESENT:** Mark Smiga (Chairperson), Faith Teitelbaum (Vice-Chairperson), Rich Garlipp (Recording Secretary), Richard Lee, Marcia Blackwell, Dick Honymar, Jennifer Smiga (6:40 pm arrival)

**MEMBERS ABSENT:** Ceil Mancini

**ALSO PRESENT:** Carol Mellaci (Purchasing Agent), Carl Turner (Asst. Planning Director), Michele Bernich (Zoning Officer), Jerri Lynch, Edward Thomas

#### 2. CORRESPONDENCE

No direct correspondence received or discussed.

#### 3. MINUTES

Faith Teitelbaum made a motion to accept the minutes of the June 22, 2009 pre-appointment meeting and was seconded by Marcia Blackwell. All were in favor of this motion.

#### 4. MEETING SCHEDULE

It was established that future Environmental Commission meetings will be held at 6:30 PM on the 3<sup>rd</sup> Monday of the month, i.e. the Monday preceding the monthly Planning Board meeting, whenever possible.

The dates determined for the remainder of 2009 are:

August 17

September 21

October 19

November 16

December 14

## **5. DISCUSSION ITEMS**

### **a. Draft By-Laws**

Marcia Blackwell made a motion to accept the draft by-laws as presented and was seconded by Faith Teitelbaum. All were in favor of this motion.

Quorum: A minimum of 5 members must be present (a majority)

Open Public Meetings Act: Sunshine Laws discussed

### **b. Events:**

#### 1) Past Events Summary

Oceanfest: EC Members helped staff the City's Green Booth on July 4<sup>th</sup>. This successful educational public awareness event received almost 500 pledges for the Change the World Clean Energy Campaign and approximately 50 Volunteers for the Green Team.

#### 2) Upcoming Events

1. August 4: Neighborhood Night Out
2. August 8: Car Show

### **c. Sub-Groups / Projects:**

- 1) Composting – County presentation with “Earth Machine” proposed for August 8 event
- 2) Rain Gardens – Display proposed for August 4<sup>th</sup> event
- 3) Grants & Funding opportunities – DEP Pre-Application due July 31; Members may attend upcoming ANJEC and/or DEP workshops
- 4) Sustainable Jersey – No discussion
- 5) Energy Audits & Climate Action Plan – Part of DEP grant
- 6) Public Education – To continue through upcoming events, calendar tips and website updates
- 7) Shortlist Spreadsheet Discussion – Merge City and EC shortlist spreadsheets
- 8) Other
  1. Recycling – Discussed possible improvements to current CFL and recycling programs

### **d. Other:**

No other topics discussed.

## **6. ADJOURNMENT:**

Faith Teitelbaum made a motion to adjourn the meeting and was seconded by Marcia Blackwell. All were in favor of this motion. The meeting was adjourned at 8:15 PM.

Minutes respectfully prepared by Rich Garlipp, Recording Secretary, with the assistance of Michele Bernich, Zoning Officer.